

GOVERNMENT OF ANDHRA PRADESH
SCHOOL EDUCATION (PROG.II) DEPARTMENT

Memo No. ESE01-SEDNOCSE/1470/2019-PROG-II

Dated:06.06.2020

Sub: School Education - Mana Badi Nadu Nedu - Work Site Measurement books by Engineering Assistants & Ward Amenities Secretaries - guidelines - Issued

- Ref: 1. GO. Ms. No. 87 , SE (Progs-II) Dept., dt. 30-11-2019.
2. Memo No. ESE01-SEDNOCSE/1470/2019-PROG-II, PR(MDL-I) Dept., dt.11.11.2019.
3. Memo No.3207797/UBS/2020, MA&UD(UBS) Dept., dt.27.1.2020.
4. G.O.Ms.No.22, SE(Progs-II) Dept., dt. 06.05.2020
5. From the CSE, AP, Lr.No./DC/MBN/2020, dt.30.5.2020.

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In the reference 1st cited, administrative approval has been accorded for taking up the basic infrastructure works with nine components in a period of three years with the objective of face-lifting of all the schools.

2. In the reference 2nd and 3rd cited, orders have been issued for utilizing the services of the Engineering Assistant and Welfare & Education Assistant of Grama Sachivalayam and Ward Amenities Secretary and Ward Education and Data Processing Secretary for the purpose of Manabadi: Nadu - Nedu Programme and also framed job chart.

3. In the reference 5th cited, the Commissioner of School Education has reported that Government decided to take up the 15715 phase-I schools through the Implementing Agencies like Samagra Sikha, APEWIDC, PRED, Municipal & Public Health, TWED. Further instructed to complete all the components of all the phase-I schools by end of July 2020. Therefore, the CSE has requested to issue necessary orders in making the Engineering Assistants /Ward Amenities Secretaries more accountable on Mana Badi Nadu Nedu works.

4. Government after careful examination of the matter, hereby entrust the responsibility of maintaining work site measurement book to Engineering Assistant and Ward Amenities Secretary with the following guidelines to make them more accountable on Nadu Nedu works:

- a) The EA/WAS shall maintain Work Site Measurement Books (WSMB) in all the work sites of phase-I Nadu Nedu schools.
- b) The EA/WAS shall record only measurements of the work done items including pre-measurements of steel in RCC items.
- c) Each school project shall have one WS-MB to be maintained by the respective EA/WAS.
- d) The WS-MB shall consist of the name of the school project, Udise code, Project estimated cost.

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- e) Measurements shall be recorded component wise of the school project.
- f) The Field Engineer shall furnish a copy of technical sanctioned estimate to the EA/WAS.
- g) They should clearly record the specification of the item, measurements like length, width/breadth and depth/height item wise.
- h) They should record the work done measurements of the item as and when the item is completed.
- i) The Field Engineer shall train the EA/WAS on how to write WSMB
- j) The EA/WAS should sign in the measurement sheets along with the date on each of the day measurements are recorded.
- k) The Field Engineer of the Implementing Agency shall check the measurements recorded in WS-MB with the measurements of the work on the field.
- l) If required the Field Engineer may correct the measurements in the WS-MB and put his initials against each of the correction.
- m) After ascertaining the measurements recorded in WS-MB are correct the Field Engineer shall sign in the WS-MB along with the date.

I. Measurements (M.B) Recording:

- a) The regular M. Books being used by the department shall be used for Nadu Nedu works also.
- b) Field Engineer shall write the regular M. Book as per the existing procedure.
- c) The Field Engineer shall record the final work measurements as one-time measurement for each of the component of the school project.
- d) The Field Engineer may use the WS-MB for the purpose of recording M. Book at the end of the work.
- e) The Field Engineer shall invariably measure the measurements of the work and record the same in M. Book.
- f) In spite of measurements recording by the EA/WAS in the WS-MB, the Field Engineer is solely responsible for the quality and quantity of the work done.

II. Check Measurement:

- a) The Deputy Executive Engineers of the respective Implementing Agencies will be the check measurement authority.
- b) The DEEs on his visit to the work site, shall cross check the measurements recorded in WS-MB by the EA/WAS and put his initials along with the date having verified the measurements.
- c) The DEEs shall check measure the work measurements in the M. Book recorded by the Field Engineer.
- d) The department guidelines shall be followed for the check measuring the Nadu Nedu works.

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III. Supply of WS-MB & M. Book:

- a) The Executive Engineers of the Implementing Agencies shall purchase the M. Books from the market and issue the same to the EA/WAS s and book the expenditure under Nadu Nedu.
- b) The WS-MB shall be clearly written on the cover page as Work Site Measurement Book (WS-MB).

5. The Commissioner of School Education, AP, the State Project Director, Samagra Siksha, the MD, APEWIDC: Engineer-in-Chief, PR, Engineer-in-Chief, Tribal Welfare, Engineer-in-Chief, Municipal & Public Health and all the District Collectors shall take necessary action in the matter accordingly.

B. RAJSEKHAR
PRINCIPAL SECRETARY TO GOVERNMENT

To

The Commissioner of School Education, AP, Ibrahimpatnam.

The State Project Director, Samagra Shiksha, AP, Vijayawada.

All the District Collectors in the state.

The Managing Director, APEWIDC, Tadepalle.

The Engineer-in-Chief, Panchayat Raj Eng. Dept.,

Opp. PWD grounds, Bandar Road, Vijayawada.

The Engineer-in-Chief Public Health, Garuda Apartment, Tadepalle, Guntur Dist.

The Engineer-in-Chief, Tribal Welfare Eng. Dept, Jayam House, Purna Chandra Nagar,

Benz Circle, Vijayawada

The Engineer-in-Chief RWS, Vijayawada

Copy to:

The Special Chief Secretary to Hon'ble Chief Minister, AP, Amaravathi.

The Principal Finance Secretary to Government, Finance Dept, AP Amaravathi.

The Principal Secretary to Government, PR & RD Dept, AP Amaravathi.

The Principal Secretary to Government, MA&UD Dept., AP, Amaravathi.

The Principal Secretary to Government, Social Welfare Dept., AP, Amaravathi

The Principal Secretary to Government, BC Welfare Dept., AP, Amaravathi

The Principal Secretary, Minorities Welfare Dept., AP, Amaravathi

The Principal Secretary to Government, Tribal Welfare Dept., AP, Amaravathi.

The Principal Secretary to Government, WC&D Dept.,

The Principal Secretary to Government, AH, F&M Dept.,

The Head of PMU , Amaravati

The Advisor (Infrastructure) to Government, School Education Department, AP

The Commissioner, PR&RD, AP, Charitasri Building, Nakkal Road,

Suryaraopeta, Vijayawada.

The Commissioner of Fisheries, Poranki, Vijayawada.

The Director of Juvenile Welfare, Vidhyadhara puram, Vijayawada.

The Director, Municipal Administration, Sri Krishna Enclave, West

Annapurna Nagar, Gorantla, Guntur.

The Director, Social Welfare, Paikapuram, Vijayawada.

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The Director, BC Welfare, Tadigadapa, Vijayawada.
The Director/Commissioner, Minorities Welfare, Tadepalle, Guntur.
The Director, Tribal Welfare, Revenue Colony, Vijayawada.
The Director, Works and Accounts, AP, Ibrahimpatnam.
All the DEOs/APCs in the state
The PS to Hon'ble Minister for MA&UD.
The PS to Dy. Chief Minister, Tribal Welfare.
The PS to Dy. Chief Minister, Minority Welfare.
The PS to Dy. Chief Minister, Health, FW&ME.
The OSD to Hon'ble Minister for Education
The PS to Minister for Finance, Planning & Legislative Affairs.
The PS to Hon'ble Minister for PR&RD.
The PS to Minister for Social Welfare.
The PS to Minister for B.C Welfare.
The PS to Minister for AH, F&M.
The PS to Minister for WC&D Dept.,
The PS to Chief Secretary to Government.
All remaining HoDs under the control of School Education Department.
SC/SF.

//FORWARDED::BY ORDER//


SECTION OFFICER